**Minutes of Wish Park PPG 27th July 2016 from 11 -12.30 at 191 Portland Road.**

**1. Present:** G. Arlidge (Secretary), G. Barnes (Wish Practice), E. Clay (Vice Chair), J. Kapp, S. New (Chair), P. Levin, R. Spong

**2.  Apologies:** R. Lewis, M. McKaig, M. Sailani, J. Walker

**3.  Minutes of 11th May 2016 meeting:** **One correction;** under Matters arising, patient online item c) to read prostate **abnormality (omit cancer)**. **ACTION GA** to amend before sending to GB for posting on the website.

**4.  Matters Arising:**

4a) Patient numbers capped at 7010, an increase from 5700 before the move to new premises and closure of some city surgeries. Across the city 47 surgeries are now down to 40. A cap is imposed by the practice for patient safety reasons. Closing the list requires a formal process to last 12 months+.

4b) Request for a blood pressure machine: no space currently available. There is a newly employed nurse who may be able to carry out this test.

4c) The pro-active Care programme involves appointing Care Coaches employed by the cluster. It works in tandem with Age UK so appointments include Hugh Chapman who is involved with home visits. The pharmacist also checks for anyone with 12+ prescriptions. The aim is a rolling programme of targeting the most vulnerable 1% of patients, using specific search criteria. First outcome has been to develop a website for GPs to improve the flow of information

**5. Practice Information:**

GB informed the meeting that a new group of GP trainees will start in August for a 4-month period.

**6. Parking:** Update from EC:

On Monday 27th June EC met Wish Councillors, Robert Nemeth and Garry Pelzer Dunn on behalf of the PPG to review the parking situation outside the new surgery. They recognised the need to provide drop-off and pick-up parking bays for patients and ambulances and offered to take up the issue with Council officials. Pending the hopefully successful outcome of these discussions, the planned petition to Brighton and Hove Council has been put on hold.

First issue is the incorrect signposting. The council officer concerned noted that removal of taxi ranks is being challenged by trade associations. Hard evidence is needed: **ACTION: RS, EC, and GA** agreed to take hourly timed photos of the front of building on agreed dates.

RS queried if current unclear arrangements weren’t in fact working. EC thought there was a risk of harassment, and double-parking unless some clear signage is in place. GB thought that matters would soon come to a head with misuse of doctors’ bays by the general public.

**7. Arts Committee:**

SN had tried several avenues: posters in the surgery, a signing up list which disappeared, invitation letters to local artists` open houses plus letters to PPG members who had expressed an interest. A meeting arranged around surgery staff was attended by GB, SN and one other PPG member.

The surgery Arts Policy and size and positioning of display boards were discussed. Apparently E. Richardson, a local artist donated prints of her work prior to the surgery open day but GB said framing had been an issue. It was decided to move forward with 2 things; - SN to produce another invitation poster for the waiting area. - GB to organise framing so the prints can be put up asap. There may be insurance considerations around expensive original work. **ACTION: GB** to investigate this and report back to the PPG. Another Arts Committee meeting will be organised after the next PPG meeting.

**8. Postbag:**

·    8a) *Streaming appointments for children to doctors with paediatric qualifications*: PS informed the PPG that an incident occurred when a medicine was mis-prescribed by a trainee although a doctor had confirmed the choice. The pharmacist picked up the error. This was a significant event.

 SN said that trainees will not gain experience with young children unless they see them, but there should be a policy to ensure that full information is shared with the training GP before treatment is prescribed. **ACTION: GB** asked for details so he could check and report back next time.

    8b) EC gave an example of *repeat prescriptions going astray* on 2 occasions. **ACTION: GB** thought it was a blip in the eps system which has been sorted. He will check circumstances and feedback.

**9. Use of funding:**

Item adjourned to next meeting after the committee has met to discuss ideas. Meanwhile the bank account has been set up and funds can be transferred as soon as its detailshave been passed on. **ACTION: GA.**

**10. Feedback from local PPG related events**:

* Hove Medical Centre has been placed in special measures after its CQC inspection.
* Following Practice plc`s decision to close 5 GP practices across the city, our nearest one, Hangleton Manor, closed on 15th July. This will not affect WPS as their patients are unlikely to be able to travel to Portland Rd easily. All their patients were automatically transferred to Benfield/Burwash practice unless they opted out. This practice sent letters to all patients and arranged a smooth transfer of medical records etc which is to be commended.
* There is a CCG Co-commissioning debate where the city GPs are being asked to take on this additional admin burden. If rejected, this issue is likely to return.
* JK registered concern that so many services are being outsourced.:

**Meeting closed at 12.32pm**

**Date / time of next meeting: 21st September Wednesday 11am**

**ADDENDUM:**

Members may find this website useful as a first point of contact for finding the help and support needed to live well; [www.mylifebh.org.uk](http://www.mylifebh.org.uk)

It is a joint venture with the city council and B&H clinical commissioning group.