**Wish Park Surgery PPG Minutes for Meeting on Wed 18TH July 2018, 1100 – 12.30**

1.  Attendance: G. Arlidge (Chair), S. New (Vice Chair), C. Rednap, R Spong, Dr Hamid (Partner, WP Surgery for CQC Item 4.1) G. Barnes (Wish PS Practice Manager), J Kapp, M. McKaig, D Selo, E. Clay (Secretary)

2.  Apologies:   M. Sailani

3. Minutes of Meeting on Wednesday 16 May 2018 were approved. Action: to be posted GB

4. Practice Update:

4.1 The Care Quality Commission (CQC) March report on Wish PS was discussed in a question and answer session with Dr Hamid. The group noted that issues raised by the CQC were about administrative process and training, made difficult by changes in staffing, and accepted that the practice was addressing with these promptly and properly.

**4.2 Wish Park Surgery (PS) Patient Numbers – BBBB**

4.3 Clinic Staff: Dr Nightingale starting as direct replacement. Dr Evans stood down as senior partner as at 30th June, but will continue as a salaried GP for the foreseeable time. Dr Wells will cease to be a partner and leave the practice at the end of December. Currently 3 Doctors are training with the practice and this likely this will be the case until the end of the year.

4..4 GP Cluster staff sharing: Wish PS is working much closer within the West Hove –Portslade-Hangleton Cluster and close to agreeing a first shared team member. [GB to report]

4.5 Surgery hours: Wish PS promised access to additional extended hours will be in place by October, though may not be at this site. The surgery would also be able to make appointments by telephone from 8.15 am. [GB to report]

5. Parking and patient access: Council Environment, Transport and Sustainability Committee had approved on 26th June a new Traffic Regulation Order (TRO-09-2018) that bans on pavement parking outside the surgery and as far as Scott Rd. the TRO also transfers 2 of the 3 bays provisionally allocated to Doctors only on Portland Rd to Loading-Unloading max. 15 mins by Commercial vehicles only and one to max. 4 hour P&D. The installation of an extra meter outside the surgery is also promised. In parallel transport officials agreed to liaise with CityClean about the bins blocking pavement access from the road. The PPG had objected through a deputation to the committee that the needs of blue badge holders for short-term parking close to the surgery, or those of people who are temporarily disabled, ill, frail, elderly who do not have a blue badge and may need to be escorted had been adequately taken into account. In response, the committee directed that the operation of the TRO should be reviewed in consultation with local (Wish) Councillors after 6 months. Action EJC

6.  Membership update: 40 individuals & 5 institutional members  Action: EJC

7. Art Workshops: it was agreed that Sylvia New would organised 3 creative art workshops in conjunction with Fabrica in the surgery premises for patients. SN to report

8. Postbag: no questions to the practice from members unable to attend.

**9.**The date of next meeting was set for 26 September (subsequently postponed until 2pm on 17th October.)

10. The meeting ended at 12.25pm